How to submit your application

Note: We have transitioned to an online platform to accept all application material, including progress reports and final reports. Please do not email application material directly, as you will be redirected to our online submission portal on our website.

Funding Instructions

Please visit our website to access our funding portal and create an account. Once your account is created, follow the instructions below.

1. Login to our portal and click the title of the open Request for Applications to display the full application details.
2. On the right-hand side of the application page, you will see "Competition Files".
3. This is where you can find all application materials and templates.
4. When you are ready to apply click the "Apply" button in the top right corner of the page.
   a. You will be prompted to create an account with your email address and password. This allows you to save an application as a draft and helps track your application after it has been submitted.
   b. An account is required to submit your RFA.
   c. Once you have created your account, go through the application questions, and provide the requested supporting documents.

Northwest Center
FOR SMALL FRUITS RESEARCH
EST 1992

Request for Proposals Guide

This brochure serves as a guide to the NCSFR Request for Proposals funding process, requirements, and steps on how to submit your project on our online portal.

Funding with us

We provide funding opportunities for projects on a year-by-year basis as well as projects that are multi-year projects (up to 3 years in duration). If a project is funded for one year, there is no guarantee that funds will be available for subsequent years. Maximum funding allowed under this program is $70,000 per year.

Did you know?

In some years, highly- ranked proposals have received funding for more than one year, with multi-year funding released in the first year. It is anticipated there will be at least $1 million available in the grant pool for research projects this funding cycle.

Contact the RFA Administration

📞 (503) 285-0908

📍 Portland, OR

✉️ info@nwberries.org

Accepting Berry (including other specialty berries) and Grape research projects geared towards Oregon, Idaho, and Washington needs

Funding Rules

Please read all instructions carefully as some requirements have changed. Disregarding the rules below may result in delay of responses, broken communication, or consequences associated with failure to comply with NCSFR reporting/presenting requirements.

Please double check your junk/ spam folder if you are not receiving any of our correspondence. If you are still having trouble getting our notifications, please whitelist info@nwberries.org. Steps to do so can be found when Googling "*how to whitelist an email*". Different email providers have different steps to take in order to do so.

If you are a PI that will have your predecessor submit applications on your behalf, please provide them with your login information and DO NOT have them create a separate account. They will NOT be able to see all progress reports relating to your project or have access to the correct portal.

Do not submit progress or final reports on competitions other than the original competition; i.e if you have applied to the 2022 funding competition, do NOT submit any documentation to a competition that does not explicitly say "2022". If you have any questions, please reach our support team here.

Please submit all documents and reports on time. All deadlines provided are strict and must be adhered to at all times. No exceptions.

Do not email us directly (as this will be disregarded). Please reach us through our website **"funding help"** contact form. *Please be as detailed as possible in your responses so we can best help/ troubleshoot your request. We have provided ways for you to share screenshots where appropriate.*

$1 MILLION+

Over $1 Million Available in funds!

$70 000K

Per project, per year*

1- 3 YEARS

Multi-year projects eligible

Frequently Asked Questions

01 Where do I see funding eligibility and how do I apply?

Funding requirements and links to our funding portal can be found on our website.

02 Do I have to be a researcher in order to apply?

No! You can apply if you have a research project impacting the small fruit industry in the Pacific Northwest whether you are a researcher or not.

03 Where can I find templates for the application material?

All templated and supporting documents can be found at the following link: http://bit.ly/temps21 They are also listed on the right-hand side of the online application under "Competition Files".

04 Where can I find a list of funded projects?

You can find a list of completed projects in our research library on our website. Projects funded during the periods of 2019 - 2022 can be found on our funded list under the quick links section.

05 Can I apply if I am not located in Oregon?

Yes, we provide funding for projects that are directly related to solving Pacific Northwest needs.